



APPLICATION FORM FOR EMPLOYMENT

SUPPORT STAFF POSITION

*Thank you for your interest in a Support Staff position at Selwyn College.
This form should be completed in full by you personally, signed and dated.
Please also include a covering letter and your curriculum vitae (CV).*

*Post in confidence to Julie Arnold, Personal Assistant to the Principal,
Selwyn College, 203 - 245 Kohimarama Road, Kohimarama, Auckland 1071*

Family Name

First names (in full)

Known as (include title preference)

Address.....

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Phone/s

Email

Preferred contact address

Position you are applying for:

Please note: The information you supply is solely for assistance in assessing your suitability for the position that you are applying for. This information will be destroyed if you are unsuccessful or retained on your personal file (to which you will have access) if you are successful.

a) Qualifications

Certificates, Degrees, Diplomas or other relevant Qualifications	Subjects or Papers passed and levels	Date / Year Completed

b) Further information:

a. Are you are New Zealand citizen? YES / NO

If no, please advise us of your residency status and whether or not you are legally entitled to work in New Zealand

b. Have you been convicted of any offence (apart from minor traffic offences) against the law? YES / NO

If YES please provide details from the Registrar of the court concerned and any comments you may wish to make:

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c. Are you in good health? YES / NO

If the answer to this question is No, please add any further comment you may wish to provide

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d. Referees

Name:	Name:	Name:
Position:	Position:	Position:
Organisation:	Organisation:	Organisation:
Telephone:	Telephone:	Telephone:

e. Please indicate whether you agree to us making further enquiries of other people. YES/NO

Signature Date.....

f. Declaration

“I certify that the information I have given on this form is true and correct. I agree that inaccuracies or omissions may cause my application not to be accepted and/or may terminate my employment.”

Signature Date.....